

LIST OF COMPENDIUM CLAUSES (JUN 2015)

I. SCOPE OF SOLICITATION

- ☐ ACQUIRE SERVICES & SUPPLIES / EQUIPMENT (JAN 2006)
- ☐ ACQUIRE SERVICES (JAN 2006)
- ☐ ACQUIRE SUPPLIES / EQUIPMENT (JAN 2006)
- ☐ BUDGET – DESIRED RANGE (JAN 2006)
- ☐ BUDGET ESTIMATE (JAN 2006)
- ☐ BUDGET MAXIMUM (JAN 2006)
- ☐ FUNDS NOT AVAILABLE (JAN 2006)
- ☐ MAXIMUM CONTRACT PERIOD – ESTIMATED (JAN 2006)

II. INSTRUCTIONS TO OFFERORS - A. GENERAL INSTRUCTIONS

- ☐ DEFINITIONS, CAPITALIZATION, AND HEADINGS (FEB 2015)
- ☐ AMENDMENTS TO SOLICITATION (JAN 2004)
- ☐ AUTHORIZED AGENT (FEB 2015)
- ☐ AWARD NOTIFICATION (FEB 2015)
- ☐ BID / PROPOSAL AS OFFER TO CONTRACT (JAN 2004)
- ☐ BID ACCEPTANCE PERIOD (JAN 2004)
- ☐ BID IN ENGLISH & DOLLARS (JAN 2004)
- ☐ BOARD AS PROCUREMENT AGENT (FEB 2015)
- ☐ CERTIFICATE OF INDEPENDENT PRICE DETERMINATION (MAY 2008)
- ☐ CERTIFICATION REGARDING DEBARMENT AND OTHER RESPONSIBILITY MATTERS (JAN 2004)
- ☐ CODE OF LAWS AVAILABLE (JAN 2006)
- ☐ DISCLOSURE OF CONFLICTS OF INTEREST OR UNFAIR COMPETITIVE ADVANTAGE (FEB 2015)
- ☐ DEADLINE FOR SUBMISSION OF OFFER (JAN 2004)
- ☐ DRUG FREE WORK PLACE CERTIFICATION (JAN 2004)
- ☐ DUTY TO INQUIRE (FEB 2015)
- ☐ ETHICS CERTIFICATE (MAY 2008)
- ☐ IRAN DIVESTMENT ACT - CERTIFICATION (JAN 2015)
- ☐ OMIT TAXES FROM PRICE (JAN 2004)
- ☐ PROTESTS (JUNE 2006)
- ☐ PROHIBITED COMMUNICATIONS AND DONATIONS (FEB 2015)
- ☐ PUBLIC OPENING (JAN 2004)
- ☐ QUESTIONS FROM OFFERORS (FEB 2015)
- ☐ REJECTION/CANCELLATION (JAN 2004)
- ☐ RESPONSIVENESS/IMPROPER OFFERS (JUN 2015)
- ☐ SIGNING YOUR OFFER (JAN 2004)

- ☐ STATE OFFICE CLOSINGS (JAN 2004)
- ☐ SUBMITTING CONFIDENTIAL INFORMATION (FEB 2015)
- ☐ SUBMITTING A PAPER OFFER OR MODIFICATION (MAR 2015)
- ☐ TAX CREDIT FOR SUBCONTRACTING WITH DISADVANTAGED SMALL BUSINESSES (JAN 2008)
- ☐ VENDOR REGISTRATION MANDATORY (JAN 2006)
- ☐ WITHDRAWAL OR CORRECTION OF OFFER (JAN 2004)

II. INSTRUCTIONS TO OFFERORS -- B. SPECIAL INSTRUCTIONS

- ☐ SECTION NOT APPLICABLE INTENTIONALLY OMITTED
- ☐ BID BOND (JAN 2006)
- ☐ BOARD APPROVAL REQUIRED (JAN 2006)
- ☐ CONFERENCE – PRE-BID/PROPOSAL – MANDATORY (FEB 2015)
- ☐ CONFERENCE – PRE-BID/PROPOSAL (JAN 2006)
- ☐ CONTENTS OF OFFER - RFP - Solutions Based (JAN 2006)
- ☐ CONTENTS OF OFFER (RFP) (FEB 2015)
- ☐ DESCRIPTIVE LITERATURE – LABELLING (JAN 2006)
- ☐ DESCRIPTIVE LITERATURE – REQUIRED (JAN 2006)
- ☐ CLARIFICATION (NOV 2007)
- ☐ LEASE FORM-QUESTIONS (JAN 2006)
- ☐ ELECTRONIC COPIES – REQUIRED MEDIA AND FORMAT (MAR 2015)
- ☐ MAGNETIC MEDIA WITH DEMONSTRATION / PRESENTATION (JAN 2006)
- ☐ MAIL PICKUP (JAN 2006)
- ☐ OFFERING BY ITEM (JAN 2006)
- ☐ OFFERING BY ITEM OR LOT (JAN 2006)
- ☐ OFFERING BY LOT (JAN 2006)
- ☐ ON-LINE BIDDING INSTRUCTIONS (MAR 2015)
- ☐ OPENING PROPOSALS – INFORMATION NOT DIVULGED (FEB 2015)
- ☐ PREFERENCES - A NOTICE TO VENDORS (SEP 2009)
- ☐ PREFERENCES - SC/US END-PRODUCT (SEP 2009)
- ☐ PREFERENCES - RESIDENT CONTRACTOR PREFERENCE (SEP 2009)
- ☐ PREFERENCES - RESIDENT SUBCONTRACTOR PREFERENCE (SEP 2009)
- ☐ PREFERENCES - RESIDENT VENDOR PREFERENCE (SEP 2009)

LIST OF COMPENDIUM CLAUSES (JUN 2015)

- ☐ PRICE AS DISCOUNT (JAN 2006)
- ☐ PROTEST - CPO - ITMO ADDRESS (JUNE 2006)
- ☐ PROTEST - CPO - MMO ADDRESS (JUNE 2006)
- ☐ QUALIFIED PRODUCTS LIST (JAN 2006)
- ☐ SAMPLES (JAN 2006)
- ☐ SAMPLES-TESTING (JAN 2006)
- ☐ SITE VISIT - BY APPOINTMENT (JAN 2006)
- ☐ SITE VISIT – MANDATORY (JAN 2006)
- ☐ SITE VISIT (JAN 2006)
- ☐ UNIT PRICES REQUIRED (JAN 2006)

III. SCOPE OF WORK/SPECIFICATIONS

- ☐ STATEMENT OF WORK (June 2007)
- ☐ SEE BIDDING SCHEDULE
- ☐ DELIVERY / PERFORMANCE LOCATION – PURCHASE ORDER (JAN 2006)
- ☐ DELIVERY / PERFORMANCE LOCATION – SPECIAL (JAN 2006)
- ☐ DELIVERY DATE – 30 DAYS ARO (JAN 2006)
- ☐ DELIVERY / PERFORMANCE LOCATION - SPECIFIED (JAN 2006)
- ☐ DELIVERY COSTS – EXEMPTION (JAN 2006)
- ☐ DELIVERY DATE - SPECIFIED (JAN 2006)
- ☐ DELIVERY DATE – PURCHASE ORDER (JAN 2006)
- ☐ INSTALLATION (JAN 2006)
- ☐ OPERATIONAL MANUALS (JAN 2006)
- ☐ QUALITY – NEW (JAN 2006)
- ☐ QUALITY – REFURBISHED (JAN 2006)
- ☐ QUALITY – USED (JAN 2006)
- ☐ TECHNICAL SUPPORT – INCLUDED (JAN 2006)

INFORMATION FOR OFFERORS TO SUBMIT - EVALUATION (JAN 2006)

- ☐ INFORMATION FOR OFFERORS TO SUBMIT – GENERAL (MAR 2015)
- ☐ MINORITY PARTICIPATION (JAN 2006)
- ☐ OFFSHORE CONTRACTING (JAN 2006)
- ☐ RECYCLED PRODUCT (JAN 2006)
- ☐ SERVICE PROVIDER SECURITY ASSESSMENT QUESTIONNAIRE - REQUIRED (FEB 2015)
- ☐ SUBMITTING REDACTED OFFERS (MAR 2015)

V. QUALIFICATIONS

- ☐ QUALIFICATION OF OFFEROR (MAR 2015)
- ☐ QUALIFICATIONS – SPECIAL STANDARDS OF RESPONSIBILITY (MAR 2015)
- ☐ QUALIFICATIONS – REQUIRED INFORMATION (MAR 2015)
- ☐ SUBCONTRACTOR – IDENTIFICATION (FEB 2015)

VI. AWARD CRITERIA

- ☐ AWARD BY ITEM (JAN 2006)
- ☐ AWARD BY ITEM OR LOT (JAN 2006)
- ☐ AWARD BY LOT (JAN 2006)
- ☐ AWARD CRITERIA – BIDS (JAN 2006)
- ☐ AWARD CRITERIA – FIXED PRICE BIDDING (JAN 2006)
- ☐ AWARD CRITERIA – BEST VALUE BIDS (JAN 2006)
- ☐ AWARD CRITERIA – PROPOSALS (JAN 2006)
- ☐ AWARD TO MULTIPLE OFFERORS (JAN 2006)
- ☐ AWARD TO ONE OFFEROR (JAN 2006)
- ☐ BIDS RECEIVED AFTER AWARD – FIXED PRICE BIDDING (JAN 2006)
- ☐ CALCULATING THE LOW BID
- ☐ CALCULATING THE LOW BID – MAINTENANCE (JAN 2006)
- ☐ COMPETITION FROM PUBLIC ENTITIES (JAN 2006)
- ☐ DISCUSSIONS AND NEGOTIATIONS – OPTIONAL (FEB 2015)
- ☐ DISCUSSIONS AND NEGOTIATIONS – REQUIRED (FEB 2015)
- ☐ EVALUATION FACTORS – BEST VALUE BID (JAN 2006)
- ☐ EVALUATION FACTORS – PROPOSALS (JAN 2006)
- ☐ UNIT PRICE GOVERNS (JAN 2006)

VII. TERMS AND CONDITIONS -- A. GENERAL

- ☐ ASSIGNMENT, NOVATION, AND CHANGE OF NAME, IDENTITY, OR STRUCTURE (FEB 2015)
- ☐ BANKRUPTCY – GENERAL (FEB 2015)
- ☐ CHOICE-OF-LAW (JAN 2006)
- ☐ CONTRACT DOCUMENTS & ORDER OF PRECEDENCE (FEB 2015)
- ☐ DISCOUNT FOR PROMPT PAYMENT (JAN 2006)
- ☐ DISPUTES (JAN 2006)
- ☐ EQUAL OPPORTUNITY (JAN 2006)
- ☐ FALSE CLAIMS (JAN 2006)
- ☐ FIXED PRICING REQUIRED (JAN 2006)
- ☐ NO INDEMNITY OR DEFENSE (FEB 2015)

LIST OF COMPENDIUM CLAUSES (JUN 2015)

- ☐ NOTICE (JAN 2006)
- ☐ PAYMENT & INTEREST (FEB 2015)
- ☐ PUBLICITY (JAN 2006)
- ☐ PURCHASE ORDERS (JAN 2006)
- ☐ IRAN DIVESTMENT ACT – ONGOING OBLIGATIONS – (JAN 2015)
- ☐ SURVIVAL OF OBLIGATIONS (JAN 2006)
- ☐ TAXES (JAN 2006)
- ☐ TERMINATION DUE TO UNAVAILABILITY OF FUNDS (JAN 2006)
- ☐ THIRD PARTY BENEFICIARY (JAN 2006)
- ☐ WAIVER (JAN 2006)

VII. TERMS AND CONDITIONS -- B. SPECIAL

- ☐ BANKRUPTCY - GOVERNMENT INFORMATION (FEB 2015)
- ☐ CHANGES (JAN 2006)
- ☐ CISG (JAN 2006)
- ☐ COMPLIANCE WITH LAWS (JAN 2006)
- ☐ CONFERENCE – PRE-PERFORMANCE (JAN 2006)
- ☐ CONTRACT DOCUMENTS & ORDER OF PRECEDENCE- SOFTWARE LICENSING-SINGLE AGENCY (FEB 2015)
- ☐ CONTRACT LIMITATIONS (JAN 2006)
- ☐ CONTRACTOR’S LIABILITY INSURANCE – GENERAL (FEB 2015)
- ☐ CONTRACTOR'S LIABILITY INSURANCE - INFORMATION SECURITY AND PRIVACY (FEB 2015)
- ☐ CONTRACTOR PERSONNEL (JAN 2006)
- ☐ CONTRACTOR’S OBLIGATION – GENERAL (JAN 2006)
- ☐ CONTRACTOR’S USE OF STATE PROPERTY (JAN 2006)
- ☐ DEFAULT (JAN 2006)
- ☐ DEFAULT – SHORT FORM (FEB 2015)
- ☐ DISPOSAL OF PACKAGING (JAN 2006)
- ☐ ESTIMATED QUANTITY - PURCHASES FROM OTHER SOURCES (JAN 2006)
- ☐ ESTIMATED QUANTITY - UNKNOWN (JAN 2006)
- ☐ ILLEGAL IMMIGRATION (NOV 2008)
- ☐ INDEMNIFICATION-THIRD PARTY CLAIMS – GENERAL (NOV 2011)
- ☐ INDEMNIFICATION - THIRD PARTY CLAIMS - DISCLOSURE OF INFORMATION (FEB 2015)
- ☐ INDEMNIFICATION - INTELLECTUAL PROPERTY (JAN 2006)
- ☐ INFORMATION SECURITY - DEFINITIONS (FEB 2015)

- ☐ INFORMATION SECURITY - LOCATION OF DATA (FEB 2015)
- ☐ INFORMATION USE AND DISCLOSURE (FEB 2015)
- ☐ INFORMATION USE AND DISCLOSURE - STANDARDS (FEB 2015)
- ☐ LICENSES AND PERMITS (JAN 2006)
- ☐ MATERIAL AND WORKMANSHIP (JAN 2006)
- ☐ OFFSHORE CONTRACTING PROHIBITED (FEB 2015)
- ☐ OWNERSHIP OF DATA & MATERIALS (JAN 2006)
- ☐ PACK SIZE - BUNDLING (JAN 2006)
- ☐ PACKAGING (JAN 2006)
- ☐ PALLETIZING (JAN 2006)
- ☐ PARTIAL SHIPMENTS (JAN 2006)
- ☐ PERFORMANCE BOND REQUIRED – ITMO (JAN 2006)
- ☐ PERFORMANCE BOND REQUIRED (JAN 2006)
- ☐ PRICE ADJUSTMENTS (JAN 2006)
- ☐ PRICE ADJUSTMENT - LIMITED -- AFTER INITIAL TERM ONLY (JAN 2006)
- ☐ PRICE ADJUSTMENTS – LIMITED BY CPI “ALL ITEMS” (JAN 2006)
- ☐ PRICE ADJUSTMENTS – LIMITED BY CPI “OTHER GOODS & SERVICES” (JAN 2006)
- ☐ PRICE ADJUSTMENTS – LIMITED BY PPI (JAN 2006)
- ☐ PRICING DATA – AUDIT – INSPECTION (JAN 2006)
- ☐ PRINTING MANUAL (JAN 2006)
- ☐ PURCHASING CARD (JAN 2006)
- ☐ RELATIONSHIP OF THE PARTIES (JAN 2006)
- ☐ RELATIONSHIP OF USING GOVERNMENTAL UNITS (JAN 2006)
- ☐ RESTRICTIONS ON PRESENTING TERMS OF USE OR OFFERING ADDITIONAL SERVICES (FEB 2015)
- ☐ SOFTWARE LICENSES (JAN 2006)
- ☐ SERVICE PROVIDER SECURITY REPRESENTATION (FEB 2015)
- ☐ SHIPPING / RISK OF LOSS (JAN 2006)
- ☐ SOFTWARE LICENSING AGREEMENTS FOR STATEWIDE TERM CONTRACTS (FEB 2015)
- ☐ SOFTWARE LICENSING AGREEMENTS–SINGLE SOLICITATION (FEB 2015)
- ☐ STATEWIDE TERM CONTRACT (FEB 2015)
- ☐ STATEWIDE TERM CONTRACT - ACCEPTANCE OF OFFERS 10% BELOW PRICE (NOV 2012)
- ☐ STATEWIDE TERM CONTRACT – SCOPE (JAN 2006)
- ☐ STORAGE OF MATERIALS (JAN 2006)

LIST OF COMPENDIUM CLAUSES (JUN 2015)

- ☐ SUBSTITUTIONS PROHIBITED - END PRODUCT PREFERENCES (SEP 2009)
- ☐ SUBCONTRACTOR SUBSTITUTION PROHIBITED- RESIDENT SUBCONTRACTOR PREFERENCE (SEP 2009)
- ☐ TERM OF CONTRACT – EFFECTIVE DATE / INITIAL CONTRACT PERIOD (JAN 2006)
- ☐ TERM OF CONTRACT – OPTION TO RENEW (JAN 2015)
- ☐ TERM OF CONTRACT – TERMINATION BY CONTRACTOR (JAN 2006)
- ☐ TERMINATION FOR CONVENIENCE – INDEFINITE DELIVERY / INDEFINITE QUANTITY CONTRACTS (JAN 2006)
- ☐ TERMINATION FOR CONVENIENCE – SHORT FORM (JAN 2006)
- ☐ TERMINATION FOR CONVENIENCE (JAN 2006)
- ☐ WARRANTY – ONE YEAR (JAN 2006)
- ☐ WARRANTY – STANDARD (JAN 2006)
- ☐ YEAR 2000 WARRANTY (JAN 2006)
- ☐ BLANKET PURCHASE AGREEMENTS (NOV 2007)
- ☐ STANDARD PURCHASE ORDER CLAUSE SET (MAR 2015)

VIII. BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL

- ☐ BIDDING SCHEDULE (NOV 2007)
- ☐ SECTION NOT APPLICABLE -- INTENTIONALLY OMITTED
- ☐ BUSINESS PROPOSAL (JAN 2006)
- ☐ PRICE PROPOSAL (JAN 2006)

IX. ATTACHMENTS TO SOLICITATION

- ☐ ATTACHMENTS LIST
- ☐ NONRESIDENT TAXPAYER REGISTRATION AFFIDAVIT INCOME TAX WITHHOLDING
- ☐ OFFEROR'S CHECKLIST (JUN 2007)